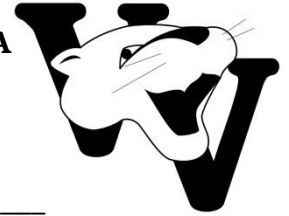


## VOLUNTEER OPPORTUNITIES

VALLEY VIEW ELEMENTARY PTA



NAME: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Children's Name/Grade/Room: \_\_\_\_\_ You may turn this form in to the office.

Yes! I am interested in becoming part of the Valley View community! I'd like to volunteer for (check as many as you like):

\_\_\_\_\_ Campus Beautification / Gardens

Coordinate the beautification and maintenance of the PTA garden and our campus as a whole.

\_\_\_\_\_ Spring Fling Festival

Volunteers needed for steering committees working on Entertainment (stage performance organization), Games & Booths, Tickets, PR and community outreach, Signage (flyers, signs for booths).

\_\_\_\_\_ Hospitality, New Parent Mentorship and Incoming Kinder Events

Help coordinate social events to give our incoming Kinders a warm welcome. Be paired with an incoming families throughout the year.

\_\_\_\_\_ Silent Auction / Silent Auction Online

Participate in one of our largest fundraisers of the year. Solicit donations, create baskets, organize the bidding, manage the online auction

\_\_\_\_\_ Book Fair

Assist with organizing books for sale, help children choose appropriate books, collect and distribute information about events.

\_\_\_\_\_ Family Field Day

Organize games and spirit details. Be there the day of to cheer our children on and hand out water.

\_\_\_\_\_ Talent Show

Coordinate talent and auditions, and more.

\_\_\_\_\_ Staff Appreciation

Helps coordinate Staff Appreciation lunch in the spring and other events honoring staff.

\_\_\_\_\_ Grant Writing

Identify opportunities for our school to apply for funding such things as fieldtrips, technology, arts, and science. Gather data and submit applications.

\_\_\_\_\_ Membership

Help build school spirit. Collect membership envelopes. Record information in a spreadsheet. Create and distribute membership cards.

\_\_\_\_\_ Big Sunday

Help coordinate projects to maintain and beautify our campus, organize teams of VVE and outside volunteers and provide refreshments on project day.

- School Spirit Wear  
Helps coordinate spirit wear creation, sales and distribution, assists with table sales for spirit wear at key times throughout the year.
- Fund-raising and Corporate Sponsorship  
Foster relationships with businesses in our area for sponsorship, discount incentive and donations to silent auction. Assist with fund-raisers throughout the year such as raffles, car washes and box tops.
- Public Relations & Community Outreach  
Submit information to various news outlets. Distribute calendars and fliers to our neighbors. Inform and invite vendors and community members via fliers to attend our event.
- Website and Newsletter  
Help design pages, help gather content, implement new ideas (copy writing and computer skills needed).
- Safety and Drop-Off Valet Service  
Assist with daily operation of morning drop-off program and other safety issues throughout the year.
- Recycling  
Help educate families about what recycling is. Help organize events around recycling. Work with the ongoing program at the school.
- After-School Snack Sales  
Selling snacks to the children after school each day and helping to purchasing those snacks in bulk.
- Photography  
Are you a photographer or a photographer-wannabe? We need you! Come to school events, take pictures and upload pictures to a secure website.

Please check all areas that apply to you.

I own a business or have a contact at a business that may provide donations for a classroom or school event.

I have a special talent that may be used for a special event (ex: artist, musician, magician, etc. – comment below).

On-Call Volunteer - If you are not sure right now how you can help, but would like to be involved in the future, your name can go on our “On-Call” Volunteer list. If we find we’re short-handed for an activity or event, we’ll go to our On-Call list and check with you to see if you can help with an activity or event.

I’m flexible: Call me to volunteer at school

I’m flexible: Call me to volunteer from home

Comments: \_\_\_\_\_

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